



On behalf of Council, this is to update you on your Central Water Project.

Resident Prepayment Incentive Program-Frontage/Local Improvement & Service Connection

Council passed a motion at the January 14, 2013 Council meeting that a prepayment incentive on the estimated water mains frontage/local improvement and service connection costs be offered to the residents and will be considered a deposit until the actual costs are known at the completion of the project.

The incentive rates are:

- a) 3% discount if paid from now until March 31, 2013;
- b) 2% discount if paid from April 1, 2013 to May 31, 2013; and
- c) 1% discount if paid from June 1, 2013 to July 31, 2013.

The funds received will help the Town with cash flow while the project is being constructed and reduce interim financing bank costs being incurred by the Town. The discount provides the residents a method to reduce your costs and provide interest on your funds if you have it available.

If you require the estimated cost of the frontage/local improvement and service connection fee to your property and the amount you will save by participating in the Water Project Prepayment Incentive Program, please contact Debbie Nelson at 781-6251 or pbadminassist3@sasktel.net. We will accept a portion of, or the total amount of the estimated costs for your property.

The frontage/local improvement and service connection costs are estimates at this time. Once the project is complete and the Town has determined the actual costs, a Notice of Special Assessment will be sent to you for the Local Improvement portion and invoices for both portions will be sent to you with a timeline for payment upfront. This is expected to be in late 2013 or early 2014. If the invoices are not paid up front, these costs would be added to your taxes (with 6% interest added) annually for 10 years commencing in 2014.

Any prepayments received will be credited towards your actual cost invoices. If you have already pre-paid any portion of your frontage/local improvement or service connection cost, we will apply the 3% discount to your prepayment amount.

Line Boring/Sewer Line Locating Costs

A decision was made relating to unpaid line boring/sewer line locating costs at the December 10, 2012 Council meeting:

- any penalties incurred by residents who had penalties added to their line boring charges in 2011 or 2012 have been reversed or refunded;
- as of January 1, 2014 all unpaid line boring fees will be added to taxes and subject to tax penalties as per Bylaw 13-2012; and
- tax enforcement will apply if and/or when the line boring costs become arrears and part of the property taxes.

It is Council's sincere hope that this change will aid our residents who are having difficulty paying this cost from incurring unnecessary penalties on their line boring and provide time for the residents to come up with the funds to pay the costs by December 31, 2013. We will also accept portions of the amount due throughout the year.

We thank the majority of the residents who have paid their line boring costs upon invoicing to date, which has meant the Town could keep our financing costs to a minimum.

We encourage and would appreciate payment from residents within 30 days of the invoice date for the line boring work being done in 2013, to continue keeping the Town's financing costs low. All unpaid line boring costs will be added to taxes with applicable tax penalties on January 1, 2014.

Water Distribution System

- The water mains install/service connections work for Contract A is complete.
- The water project construction with regard to line boring the water service lines on your property being installed by the Town contractor will start up again the last week in February/first week in March 2013, starting with the completion of 7th Street/8th Street and onwards. This is to remind you that if you have not submitted a signed copy of your Agreement for Water Services, please do so at your earliest convenience. Work cannot proceed without your signed agreement on file at the Town office.
- The water distribution work will continue to be done area by area, street by street from East to West until the whole Town is complete and there is no anticipated change to the proposed schedule of events: (see below)

CONTRACT B

Area 7 (7th St., and portion of Railway Ave.)
 Area 8 (Courtside Cres. and south portion of 8th St.)
 Area 9 (8th St.)
 Area 10 (Solar St., 4th Ave. and Meadow Rd.)
 Area 11 (9th St. and 3rd Ave.)
 Area 12 (Aberdeen Pl., 1st Ave. and 2nd Ave.)
 Area 13 (Hillside Cres., Hillside Dr., 1st Ave. and 2nd Ave.)
 Area 14 (Arbor St., 1st Ave. and Willowridge Dr.)
 Area 15 (Scott Place)

If you require answers to questions on the water project, I encourage you to call me to discuss in person, come by the town office, email me at pbprojectmgr@sasktel.net or drop off your questions, comments, or suggestions in the town office mail slot.

Sincerely,

Darlene Woloshyn,
Town of Pilot Butte
Project Manager