



March 15, 2013

Dear Resident:

Water Distribution System

The contractor has informed the Town that the water project construction with regard to line boring the water service lines on your property is expected to commence again in April 2013, starting with the completion of 7th Street and 8th Street. The reason for the delay is due to the large quantity of snow we've received this year.

Flushing of Water Service Lines to Homes

Full commissioning of the Water Treatment Plant is on schedule for completion in March 2013. Testing and flushing of the main lines will commence shortly and the flushing of individual service lines to homes in Contract A (east of 7th Street) will start as soon as the main lines flushing and testing are complete.

- Flushing of water service lines to homes will be done during the evening and the Town will provide advance notice to residents affected. Notice will be sent by Synervoice and by individual notification sent to homes.
- During the flushing process someone must be home in order to allow Town staff/contractor access to the service lines in your home

Plumbing/Water Meters Install

The costs of the water meter and installation will be included as part of your water utility bill. There is no upfront cost to residents for this service. The water meter deposit will not be collected as proposed previously.

The plumbing in your home to convert from the well water to the Town water supply needs to be done prior to the Town water being turned on. A preassembled Water Meter Assembly System that the meter will be hooked up to will be made available at the Town Office for pick up. You have the option to convert your own plumbing and install your own water meter assembly system (instructions and diagrams will be provided at the time of pick-up) or hire a plumber to do the work.

Water Meter Installation Process

Once the assembly system has been installed and plumbing converted, the Town will turn on the water to your home. You do not need a water meter in order to receive the Town water as the Town is promoting connection as soon as you have the assembly system installed.

If you are a commercial property, the water meter must be installed at the same time as the Town water supply is connected.

The process will be discussed at the March 25th Regular Council meeting and more information will follow.

Water Utility Rates

The Town Monthly Water Utility Rates Bylaw has been adopted by Council and now awaiting approval from the Saskatchewan Municipal Board (SMB) with rates proposed as follows:

- Residential/Commercial Base Rate of \$56.55 which includes 13.64 cubic meters of water (3000 gallons) per month and a 5/8" x 3/4" water meter
- The base rate for commercial properties with a larger water meter will be higher depending on the size of the water meter installed.
- The Additional Monthly Usage Rates are:
 - 13.65 cubic meters to 27.27 cubic meters @ 50 cents per cubic meter or part thereof
 - Over 27.27 cubic meters @ 65 cents per cubic meter or part thereof

The water meters will read in cubic meters. There are 220 gallons per cubic meter. Meter readings will be read remotely and the Town will not require access to your home in order to read your meter.

Billing of Water and Sewer Utilities

Upon approval of Town Utilities Bylaw by SMB, the sewer bills will be issued monthly with billing for the water being included once the Town water supply has been hooked up in your home.

Once approval by SMB has been received, the Bylaw will be posted on the Town's website.

First Areas to Receive Town Water

- The first area to obtain the Town water supply will be the new Marathon subdivision on Plains Road, etc. This area is currently receiving water from the RM of Edenwold.
- The next areas will include homes located east of 7th Street. The Town will provide advance notice by Synervoice and individual notices to homes in the areas where the water mains and service lines have been flushed and are ready to receive the Town water supply.

Connection to Town Water Supply Requirement

Initial testing of the treated water shows a great product and final testing results will be posted on the Town's website. Connection is required by all property owners where water mains have been, or will be installed in Town.

Questions

If you require answers to questions on the water project, I encourage you to call me to discuss in person, come by the town office, email me at pbprojectmgr@sasktel.net or drop off your questions, comments, or suggestions in the town office mail slot.

Please watch for further updates in the very near future via the Synervoice, Town website, resident newsletter and notices as schedules are received, and processes are finalized.

Sincerely,

Darlene Woloshyn,
Town of Pilot Butte
Project Manager