



Dear Resident:

On behalf of Council, this is an update to your Central Water Project.

Water Distribution System

- Contractor Schedule for the Water Distribution System from October 1st to November 8th for the Water Mains, Services (Line Boring) and Roads is included for your information. This is a tentative schedule subject to change.
- The Water Distribution System map showing the water mains and line boring completed to date, and proposed for the October 1st to November 8th, 2012 timeline is also included, for your review.
- The pavement crew's priority is **the roads adjacent to the school on 2nd Avenue and 300 block 6th Street**. The roads in your area may not be re-paved in 2012-the weather will have a huge factor in this work. It is planned the roads will have compacted base gravel for the winter season if not paved. We will have more information on the paving once the paving contractor arrives in Town which is expected to be soon. We appreciate your patience during this construction process-your area is not complete until after the pavement is installed on the roads with final clean up to be completed during the 2013 construction season.

- **No Parking Notice with Water Mains Install**

On behalf of the Town, this is to provide you with notice that when the Town contractor plans to be installing water mains in your area adjacent to your property, **we are asking for your co-operation to find an alternate location to park your vehicles and personal property other than on the town boulevard/streets where the water mains are being installed within the tentative construction schedule provided in the attachment to the newsletter.**

There will also be restricted vehicle access into your property when the water mains are being installed adjacent to your property.

Due to the nature of the work being done, please relocate your vehicles and personal property during the certain period of time. The Town can enforce Section X of Town Bylaw #13-2011, which states:

"That a Designated Officer is hereby authorized to enforce towing services by way of removal, impoundment or storage of any vehicle that is found unlawfully parked, placed, left or kept on any street, public parking place, other public place or municipality-owned property within the Municipality. Any vehicle so removed or impounded or stored, shall be released to the owner of the vehicle upon payment of the costs for the towing services related to the removal or impoundment or storage, within a period of 90 days after the date of the towing services."

Thank you for your co-operation. We apologize for any inconvenience this may cause and appreciate your patience.

- **Sewer Line Locating Appointments**-Debbie has been contacting residents for sewer line locating appointments-these are set up to locate your sewer line from your home on your property to Town property with the information necessary to install the water service line on your property by the Town contractor. The cost is \$100 and included with the line boring cost. The sewer line locating work is nearing completion-if your appointment has not been scheduled to date, please contact Debbie at the Town Office (press Option #1)
- **Line Boring Appointments**- We are now working in the 8th Street area with the line boring work by the Town contractor. Debbie has been and will continue to contact you to set up the appointment time for the town contractor to do the line boring of your water service line on your property. You will not be left out-Debbie will be contacting you, and requesting your signed agreement, if we do not have it. If you can't find your agreement, we can prepare a new one for you. On some days, the contractor is not available and we have to work around the contractor schedule therefore the work sometimes is not done block by block.
- **Line Boring Costs**-this cost of \$3500 includes the line boring and sewer line locating. This cost is invoiced to the homeowner after the town contractor completes the line boring of the water service line work from the property line into the home. The Town receives the request for payment from the contractor listing the properties where the work was done in the previous month and the Town pays the contractor. The Town then invoices the homeowners, with the due date being 30 days after the invoice date. If

the invoice is not paid to the Town by the homeowner by the due date, then the \$3500 amount due is added to the homeowner's taxes, this year and applicable tax penalties are added until paid.

- **Project Costs Clarification**-I would like to clarify the project costs to property owners:
 - **Frontage Costs** are the per meter cost for the water mains/re-pavement of the roads-this presently is estimated at \$372 per meter. This cost is estimated to be due at the end of 2013 and you will have the option to pay this cost upfront or add it to your 2014 taxes over a period of 10 years at an interest rate of 6%. If you wish to know the estimated costs for your property, please contact me by phone or email and we can provide you this information.
 - If you wish to pay a portion of this cost, this can be done and the annual payment on taxes would be recalculated. If you wish to pay a portion after it has been added to taxes, this can also be done.
 - **Service Connection Cost** is the cost for the connection from the water main line to the curb stop at the property line. The estimated cost is \$2100 and due at end of 2013 and you have the option to pay this cost upfront or add to your taxes as a base tax over a period of 10 years at an interest rate of 6%.
 - Some residents have indicated they thought there was two service connection costs of \$2100 each-this is not true-there is only one service connection fee which is now estimated to be \$2100.
- **Town Bylaw Information for Connection:** Town Bylaw #9-2012 states:

“The owner of a parcel of land with a residential, commercial or residential multi - family building shall connect to the public utility, shall use the public utility for all inside water and wastewater use, and shall be responsible for the costs related to, and the construction, maintenance, repair, and replacement of a public utility service connection located above, on or under the parcel from the boundary of the parcel of land to the residential or commercial building, unless otherwise determined by the Municipality.”

 - The Town encourages connection to the water mains as the water mains are being installed adjacent to your property. This is the most cost effective, permits ease of connection/testing of service line, and will prevent any future damage to the roads/pavement and additional costs to the homeowner in the future.
- **Driveways Repair & Pavement:** As per town boulevard policy, any damage caused by the water mains installation between the property line and the roadway edge is part of the town boulevard and will not be repaired or replaced by the Town. We are in discussions with the contractor regarding paving of driveways, and we will be notifying residents once this process has been established, by newsletter.
- **If you require answers to questions on the water project, I encourage you to call me to discuss in person, come by the town office, email me at pbprojectmgr@sasktel.net or drop off your questions, comments, or suggestions in the town office mail slot and I will do my best to reply to you and/or address them in my next newsletter.**

Sincerely,
Darlene Woloshyn
Town of Pilot Butte Project Manager

(Water Distribution Map and Contractor Schedule-attached)